

Post Results Services – A2

Your parents will need to pay for all services by providing a cheque payable to Loughborough High School

Access to Scripts

Priority photocopies

- Deadline 26 August
- A copy of your marked script will come before the re-mark deadline (it should be in school by 10 September)
- You are advised to see a photocopy **BEFORE** deciding about a re-mark unless you have a university place depending on the re-mark result
- Complete a BLUE form

Enquiries after results

- You are advised to order a photocopy script first, unless you need a priority re-mark
- You **MUST** complete a consent form (yellow) in all cases as marks can go down as well as up.
- You should **NOT** use these services if you are only just above a grade boundary. You are advised to check this with the relevant head of department.

Priority re-marks

- Deadline 26 August
- Only available if a university is holding a place dependent on the result
- Photocopy can be sent with result but must **NOT** be applied for first
- **See me in person on results day** – jump any queue on grounds that it is priority

Re-mark

- Deadline 17 Sept for summer sitting
- Not applicable to moderated coursework

Clerical Check

- Deadline 17 Sept for summer sitting
- Does not go to examiner
- Checks transfer and processing of marks only
- Can be used for suspected errors in coursework mark transfer
- Result not guaranteed in time for re-mark deadline

Re-takes

If you wish to re-take units after leaving, you should apply to Miss O'Connor in writing before the end of September. Once she has approved, you will need to give me the details before the relevant entry deadline. The deadlines are 13 October for January entries and 18 March for June entries.